

DVD Care Tips

Help your library maintain its DVD Collection.

Handle a DVD more carefully than a CD. To remove from the case, press the “push here” button on the hub located at the center of the disc. Using your other hand, gently remove the disc by its outer edge. Never remove by prying the outer edge.

Do not bend or twist discs.

Handle discs only from the edges and the center hole.

Do not touch the disc surface.

Don't stack discs.

Make sure the disc is properly seated in the tray before closing the door.

Single-sided discs should be inserted with the titles and artwork facing up.

Always store the disc in its protective case.

Keep discs away from extreme heat or direct sunlight.

Do not use any abrasive solvents or cleaning solutions.

Wipe discs gently in only a radial direction (a straight line between the hub and the rim) not in a circle.

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